

**Board of Commissioners**

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Charlotte J. Nash, Chairman  
Jace W. Brooks, District 1  
Lynette Howard, District 2  
Tommy Hunter, District 3  
John Heard, District 4



**Official  
Business Session Minutes  
Tuesday, June 6, 2017 - 2:00 PM**

**Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter, John Heard**

**I. Call To Order, Invocation, Pledge to Flag**

**II. Opening Remarks by Chairman**

**III. Approval of Amended Agenda**

**Add GCID2017-0585**

**{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes;  
Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

**IV. Approval of Minutes:**

- Public Hearing:** May 23, 2017
- Executive Session:** May 23, 2017

**{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes;  
Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

**V. Announcements:**

- Proclamation:** Commending Wayne Knox upon his retirement from the Gwinnett County Zoning Board of Appeals

## **VI. Consent Agenda**

### **A. New Business**

#### **I. Multiple Departments**

**2017-0503 Approval** to renew BL150-15, purchase of groceries on an annual contract (June 21, 2017 through June 20, 2018), Departments of Community Services, Corrections and Sheriff, with A.C. Sales, Inc.; Good Source Solutions; National Food Group; Southeastern Paper Group; Sutherlands Foodservice; and US Foods, base bid \$1,441,000.00 (negotiated cost saving of approximately \$2,895.27). This contract is funded 96% by the General Fund and 4% by the Atlanta Regional Commission. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **2. Community Services/Tina Fleming**

**2017-0501 Award BL042-17**, Freemans Mill Park renovation, to low bidder, Lefko Development, Inc., amount not to exceed \$406,052.75. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2009 SPLOST Program. District 3/Hunter (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0511 Approval/authorization** of Change Order No. 1 - Final to the contract, BL110-14 Construction of J.B. Williams Park with Vertical Earth, Inc., decreasing the amount by \$30,588.20 and extending the contract by 65 days. The contract amount is adjusted from \$5,181,918.68 to \$5,151,330.48. This project is funded by the 2009 SPLOST Program. District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **3. Financial Services/Maria Woods**

**2017-0389 Approval** of the April 30, 2017 Monthly Financial Status Report and ratification of all budget amendments. Approval of a resolution amending the FY2017 budget to reflect adjustments to revenues and appropriations. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0485 Approval** of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessor's and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$71,339,500.00, a decrease in assessed value of \$380,980.00 for a net increase of \$70,958,520.00 for tax years 2010 thru 2016. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **4. Fire Services/Casey Snyder**

**2017-0472 Approval/authorization** to accept the Georgia Trauma Care Network Commission for EMS Trauma Related Equipment Grant in the amount of \$37,950.51. The grant can be used for the reimbursement of any trauma related equipment. This funding will be used for the purchase of EZIO needles. Approval/authorization for the Chairman or designee to execute grant documents and any other necessary documents, subject to review by the Law Department. The grant is 100% funded by the Georgia Trauma Care Network Commission with no matching requirements. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **5. Juvenile Court/Robert Rodatus**

**2017-0451 Approval/authorization** to accept, if awarded, grant funds awarded by the Criminal Justice Coordinating Council (CJCC) from the Juvenile Justice Incentive Grant an amount up to \$454,260.00. The grant will be used to fund treatment for high risk juvenile offenders. Approval/authorization for the Chairman or designee to execute grant documents, enter into an agreement with CHRIS Kids to provide services on behalf of Gwinnett County, and any other necessary documents subject to approval as to form by the Law Department. The grant is 100% funded through CJCC with no match requirements. {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **6. Law Department/William J. Linkous III**

**2017-0455 Approval/authorization** for Easement Acquisition for Rosemoore Lake and North Gwinnett High School Pump Station Decommissioning for Declaration of Taking condemnation proceedings regarding the property of Bryan S. Costin, Yong Suk Gambrel-Costin and Navy Federal Credit Union, 0.046 acres (2,003 square feet) of Permanent Utility Easement and 0.046 acres (2,003 square feet) of 24-month Temporary Construction Easement for the purpose of installing a gravity sewer line for Tax Map No. R7276 065, Zoning R-100, amount \$2,365.35. Subject to approval as to form by the Law Department. District I/Brooks {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**VI. Consent Agenda**

**A. New Business**

**6. Law Department/William J. Linkous III**

**2017-0469 Approval/authorization** for Easement Acquisition for Rosemoore Lake and North Gwinnett High School Pump Station Decommissioning for Declaration of Taking condemnation proceedings regarding the property of Richard W. Norton, Dana L. Norton and Sun Trust Mortgage, Inc., 0.050 acres (2,198 square feet) of Permanent Utility Easement and 0.050 acres (2,198 square feet) of 24-month Temporary Construction Easement for the purpose of installing a gravity sewer line for Tax Map No. R7276 066, Zoning R-100, amount \$6,225.62. Subject to approval as to form by the Law Department. District I/Brooks {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0470 Approval/authorization** for Easement Acquisition for Rosemoore Lake and North Gwinnett High School Pump Station Decommissioning for Declaration of Taking condemnation proceedings regarding the property of Alan Callioni, Susan Klemons-Callioni, and JPMorgan Chase Bank, N.A., 0.061 acres (2,637 square feet) of Permanent Utility Easement and 0.060 acres (2,636 square feet) of 24-month Temporary Construction Easement for the purpose of installing a gravity sewer line for Tax Map No. R7276 073, Zoning R-100, amount \$4,702.25. Subject to approval as to form by the Law Department. District I/Brooks {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **6. Law Department/William J. Linkous III**

**2017-0471 Approval/authorization** for Easement Acquisition for Rosemoore Lake and North Gwinnett High School Pump Station Decommissioning for Declaration of Taking condemnation proceedings regarding the property of Jun Yue and Associated & Federal Employees Credit Union, 0.053 acres (2,325 square feet) of Permanent Utility easement and 0.226 acres (9,836 square feet) of 24-month Temporary Construction Easement for the purpose of installing a gravity sewer line for Tax Map No. R7276 070, Zoning R-100, amount \$8,990.11. Subject to approval as to form by the Law Department. District I/Brooks {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0571 Approval/authorization** for the Chairman to execute an Intergovernmental Agreement for the Norcross Branch of the Gwinnett County Public Library between the City of Norcross and Gwinnett County, Georgia, including authority to execute any and all documents necessary to consummate the transaction. All documents subject to approval as to form by the Law Department. {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **7. Sheriff/R. L. Conway**

**2017-0454 Approval** for the Sheriff to execute a Memorandum of Understanding with the United Way of Metropolitan Atlanta and the Regional Commission on Homelessness to provide homeless individuals released from the Gwinnett County Jail with shelter, substance abuse treatment, job skills training, crime prevention education, and case management assistance as an overall collaborative effort to reduce recidivism. Funding to the United Way of Metropolitan Atlanta in the amount of \$125,000.00 for FY 2017. Subject to approval as to form by the Law Department. {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **8. Support Services/Angelia Parham**

**2017-0548 Award BL050-17**, construction of Gwinnett County Fire Station No. 15 project, to low bidder, Cooper & Company General Contractors, Inc., amount not to exceed \$4,460,000.00. Project meets the standards as specified in the County's Facility Construction Standards. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 78% by the 2009 SPLOST Program and 22% by the 2014 SPLOST Program. District 4/Heard (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0491 Approval** to declare the April 2017 surplus list of vehicles and equipment as surplus/salvage to be disposed of in accordance with Gwinnett County Code of Ordinances (Chapter 2, Article VII, Division 7 2-607 - Disposition of Personal Property). The means of disposal could include, but is not limited to, internet auction, public auction, third party auction company, and sealed bid. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0487 Approval/authorization** for the Chairman to execute any and all documents necessary to release by quitclaim four permanent drainage easements (20,679.75 square feet) and one permanent access easement (11,237.58 square feet) for \$15,381.87, two permanent drainage/construction easements (20,925.76 square feet) for \$6,934.23, and five driveway easements located on Tax Parcel R6261 012 at the intersection of Pleasant Hill Road and Sunset Street. Subject to approval as to form by the Law Department. District 1/Brooks (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **8. Support Services/Angelia Parham**

**2017-0488 Approval/authorization** for the Chairman to execute a Tall Structure Lease Agreement with Verizon Wireless (VAW), LLC to allow collocation and installation of site equipment on a Gwinnett County owned tower located at 4663 Anderson-Livsey Lane, Snellville, known as the "Anderson-Livsey Lane Communication Tower." Subject to approval as to form by the Law Department. District 3/Hunter (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0561 Approval/authorization** for the Chairman to execute any and all documents necessary to grant a 250 square-foot (0.01 acre) easement for anchors, guy poles, and guy wires to Georgia Power on Tax Parcel No. R6110130. Subject to approval as to form by the Law Department. District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **9. Transportation/Alan Chapman**

**2017-0489 Award BL035-17**, SR 13/Buford Highway (Langford Road-Simpson Circle) pedestrian improvement project, to low bidder, Peach State Construction Company, LLC, amount not to exceed \$1,046,477.25. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 67% by the Georgia Department of Transportation and 33% by the 2009 SPLOST Program. District 1/Brooks and District 2/Howard (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}



## **VI. Consent Agenda**

### **A. New Business**

#### **9. Transportation/Alan Chapman**

**2017-0490 Award BL025-17**, Winters Chapel Road (Newton Drive to Spalding Drive) pedestrian improvement project, to low responsive bidder, CMES, Inc., amount not to exceed \$807,248.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2014 SPLOST Program. District 2/Howard (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0514 Award RP004-17**, transportation consultant demand professional services on an annual contract (July 01, 2017 through June 30, 2018), to the highest scoring firms, per the attached recommendation letter, base amount \$12,000,000.00 (negotiated cost savings of approximately \$191,309.38). Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 75% by the 2017 SPLOST Program and 25% by the 2014 SPLOST Program. (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0394 Approval** and adoption of a Resolution amending the Speed Zone Ordinance. Approval for the Chairman to execute any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0504 Approval** of incorporation into the Gwinnett County Street Light Program, Perrin Springs, estimated upfront capital cost of \$2,700.00 and estimated annual revenue and operating cost of \$1,005.20. Subject to approval as to form by the Law Department. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **9. Transportation/Alan Chapman**

**2017-0506 Approval/authorization** for the Chairman to execute Quit Claim Deeds for Right of Way dedications on two parcels with the Georgia Department of Transportation (GDOT) for Old Highway 78 at Walton Court. No cost associated. Subject to approval as to form by the Law Department. District 3/Hunter (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **10. Water Resources/Ron Seibenhener**

**2017-0498 Approval** to renew BL035-16, purchase of copper tubing on an annual contract (June 22, 2017 through June 21, 2018), with Delta Municipal Supply Company, Inc., base bid \$490,000.00. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VII. Old Business**

### **I. Commissioners**

**2016-1213 Approval** of appointment to the Gwinnett Animal Advisory Council, Incumbent Solveig Evans. Term expires December 31, 2018. District 2/Howard (Tabled on 06/06/2017) (Tabled to 06/20/2017) {Action: Tabled Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0092 Approval** to fill the unexpired term of Linda Edwards from the Tree Advisory Committee. Term expires December 31, 2017. District 2/Howard (Tabled on 06/06/2017) (Tabled to 06/20/2017) {Action: Tabled Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

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**VII. Old Business**

**I. Commissioners**

**2017-0379 Approval** to fill the unexpired term of Keith Odom to the Tree Advisory Committee. Term expires December 31, 2017. District 4/Heard (Tabled on 06/06/2017) (Tabled to 08/01/2017) {Action: Tabled Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0440 Approval** to appoint Dr. Catrina Jones to fill the unexpired term of Antonio Molina to the Human Relations Commission. Term expires August 31, 2018. (Tabled on 06/06/2017) (Tabled to 06/27/2017 Business Session) {Action: Tabled Motion: Nash Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2017-0480 Approval** of appointment to the Housing Authority. Term expires April 21, 2022. Chairman's Appointment - Incumbent Brad Weeks. Reappoint Brad Weeks {Action: Approved Motion: Nash Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2. Planning & Development/Kathy S. Holland**

**2017-0145 RZM2017-00003**, Applicant: US Land Investments, LLC c/o Andersen, Tate & Carr, PC, Owner: REO Funding Solutions V, LLC, Rezoning of Tax Parcel No. R6062 017B, C-2 and O-I to R-TH; Townhomes, 4900 Block of Stone Mountain Highway, 26.62 Acres. District 2/Howard [Planning Department Recommendation: Deny][Planning Commission Recommendation: Approve with Conditions] {Action: Approved with Change Motion: Howard Second: Brooks Vote: 3-2; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-No; Heard-No}

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**VIII. New Business**

**I. Commissioners**

**2017-0585 Approval** to hold a public hearing at 6:30 p.m. on June 20, 2017, for the purpose of considering and voting upon the written recommendation of the Gwinnett County Board of Ethics in the matter of the ethics complaint filed against Tommy Hunter by Nancie Turner. {Action: Approved Motion: Nash Second: Heard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**IX. Comments from Audience**

**X. Adjournment**

{Action: Adjourn Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}